

## Antietam Elementary School's Respect Plan

### Introduction:

Every student and staff member at Antietam deserves to have a safe environment in which to learn and to teach. As a result, a committee of parents and teachers was formed to develop a school respect plan. The process began by reviewing similar plans used by other schools in the county. The specific needs of Antietam were considered, and the Prince William County Code of Behavior was integrated into this plan.

### Purpose:

Though the problems at Antietam are minor, our goal is always to reinforce appropriate behavior and respect. In the event that a child behaves disrespectfully, a plan will be in place. This plan will help students to identify disrespectful behavior, to understand the consequences of that behavior, and to learn alternative choices. Levels of violations from the very minor to the more severe are included in the plan with consequences for each level of violation. This plan will enable teachers to track behavior and respect problems in a more uniform manner.

### Mission Statement:

Antietam Elementary School's staff, parents, and community will provide a safe, meaningful learning environment. Teachers will use a variety of developmentally appropriate instructional strategies to accommodate varied learning styles and will give students the opportunities to develop their ability to work cooperatively and individually. The staff, parents, and community will set high standards to prepare students for a changing world.

### General Overview:

The committee is providing students, parents, and teachers with a list of respect violations categorized by degree of severity and steps of intervention. The degree of severity remains at the discretion of the teacher, and the teacher will have the discretion to use his/her usual classroom discipline techniques before resorting to reporting a respect violation. Following a respect violation, the student will complete a "Think Sheet" (pgs. 6 & 7). Respect violations will be reported to parents on the Respect Violation Form (p.5). The committee has attempted to develop a fair respect plan. After the plan is implemented, it will be monitored for effectiveness with input from parents and teachers.

## Antietam Elementary School Rights of Students and Staff

Every student and staff member has the right to be in a school environment that is conducive to learning and to teaching and in which he/she feels safe and respected. Respect is to treat students and staff members with consideration; therefore, disrespect will not be tolerated in school or at school activities.

### Levels of Disrespect

#### **LEVEL I**

##### Violation

- Interrupting
- Excessive talking
- Name-calling
- Disruptive noises
- Eye rolling
- Wandering
- Pictures/notes
- Not listening
- Laughing at another person/action
- Teasing
- Rumors/Gossip
- Toys/gum at school

Three (3) violations within a nine-week grading period become a LEVEL II

##### STAFF ACTION:

- Completion of "Respect Violation Form" by staff
- Completion of "Think Sheet" by student and/or staff

##### STUDENT CONSEQUENCES:

- Activities restricted until completion of "Think Sheet"
- Completion of consequences that have been determined for disrespectful behavior

\* Level I violations are cleared after each 9-week grading period.

## Levels of Disrespect

### **LEVEL II**

#### Violations:

- Inappropriate movements
- Inappropriate language
- Inappropriate physical contact
- Taunting/harassing
- Inappropriate gestures
- Back talk
- Defiance
- Untruthfulness
- Repeated disruptive behavior
- Three LEVEL I violations within a nine-week grading period

#### STAFF ACTIONS:

- Completion of "Respect Violation Form" by staff
- Completion of "Think Sheet" by student and/or staff

#### STUDENT CONSEQUENCES:

- Completion of "Think Sheet"
- Interim/report card documentation
- Notify parents of behavior
- Completion of consequences that have been determined for disrespectful behavior

\* Level II violations are cleared after each 9-week grading period.

## Levels of Disrespect

### **LEVEL III**

#### Violation:

- Slapping/pushing/fighting
- Spitting/biting
- Kicking/punching
- Threatening/bullying
- Stealing
- Cheating
- Profanity/obscene gesture
- Ethnic Slur
- Damaging/destroying property
- Inappropriate touching
- Indecent exposure
- Weapons
- Drugs
- Three (3) LEVEL II violations within a 9 week grading period

#### Staff Action:

- Completion of “Respect Violation Form” by staff
- Completion of “Think Sheet” by student and/or staff
- Referral to office
- Completion of county discipline referral form
- Document on interim/report card
- Parent Conference

#### Student Action:

- Completion of “Think Sheet” by student
- Referral to office
- Meet with counselor
- In school/out of school suspension (as determined by administration)
- Completion of consequences that have been determined for disrespectful behavior

Following a respect violation, the student will complete a “Think Sheet”. Respect violations will be reported to parents on the Respect Violation Form.

\* Level III violations are **not cleared** after each 9-week grading period. They are cumulative for the year.

### Antietam Elementary School's Respect Violation Form

Student \_\_\_\_\_ Teacher \_\_\_\_\_ Date \_\_\_\_\_

Disrespect was shown in the following way:

**LEVEL I**

- Not listening
- Toys/gum at school
- Interrupting
- Excessive talking
- Name-calling
- Disruptive noise
- Eye rolling
- Wandering
- Pictures/notes
- Laughing at another person/action
- Teasing
- Rumors/gossip

**LEVEL II**

- Taunting/harassing
- Inappropriate gestures
- Back talk
- Defiance
- Untruthfulness
- Repeated disruptive behavior
- 3 Level I violations

**LEVEL III**

- Slapping/hitting/fighting
- Spitting/biting
- Kicking/punching
- Threatening/bullying
- Stealing
- Cheating
- Profanity/obscene gestures
- Ethnic Slur
- Damaging/destroying property
- Inappropriate touching
- Indecent exposure
- Weapons
- Drugs
- 3 Level II violations

The place in which the disrespect occurred:

- Classroom    Specialist    Library    Restroom    Hallway    Assembly    Cafeteria    Playground    Fire Drill    Bus  
 Other

Staff Signature \_\_\_\_\_ Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_

Required

Parent Response:

- Sign and return Respect Violation Form    Phone Conference    Conference with teacher, counselor, or principal

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_

WHITE COPY-TEACHER

YELLOW COPY-PARENT

**Antietam Elementary School  
Student Think Sheet  
Grades 1-2**

Student's Name \_\_\_\_\_

Classroom Teacher/Supervising Adult \_\_\_\_\_

Date \_\_\_\_\_

Respect Violation \_\_\_\_\_

Who was involved? \_\_\_\_\_

What happened? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Did you make a good decision?

\_\_\_YES!

\_\_\_NO

What should you do next time? \_\_\_\_\_

How do I feel right now?

**HAPPY**

**SAD**

**CONFUSED**

I will use the acceptable ways of handling the situation that I listed to keep this respect violation from happening again. I understand that if I do not follow through with this contract, other consequences will follow.

Student Signature \_\_\_\_\_

WHITE COPY-TEACHER

YELLOW COPY-PARENT

**Antietam Elementary School  
Student Think Sheet  
Grades 3-5**

Student's Name \_\_\_\_\_ Date \_\_\_\_\_ Grade \_\_\_\_\_

Classroom Teacher/Supervising Adult \_\_\_\_\_

Respect Violation \_\_\_\_\_

Who was involved? \_\_\_\_\_

Description of the Incident \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Did you make a good decision? \_\_\_\_\_ Yes \_\_\_\_\_ No

List 3 acceptable ways of handling the situation

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

I will use the acceptable ways of handling the situation that I listed to keep this respect violation from happening again. I understand that if I do not follow through with this contract, other consequences will follow.

Student Signature \_\_\_\_\_

WHITE COPY-TEACHER

YELLOW COPY-PARENT