

Visitation Policy

All visitors to Antietam Elementary must first sign in at the front desk and provide valid identification. The visitor's information will be entered into the Rapter System for security purposes. All approved visitors will be issued a proper tag that must be visible at all times. Visitors unable to produce proper identification must meet with the building administrator. Parents are encouraged to visit the school for scheduled conferences with teachers, special school programs and projects, and "back to school" nights. These are excellent opportunities to celebrate your child's growth.

School Hours

Students begin entering the building at 8:10 a.m. and are dismissed at 3:00 p.m. each day. For security purposes, only staff are permitted into the building before 8:10 a.m. All visitors must report to the office once the school day begins. No parents/visitors will be permitted into the building without first signing in at the main office.

Early Release of Students

There will be no early dismissals for students after 2:30 p.m. each day. Should there be any changes in transportation for the school day, parents are asked to notify the office in writing or contact the office before 2:30 p.m. each day.

Parent- Teacher Conferences

Conferring with teachers must take place outside of the students' instructional time. At Antietam, we take your child's education very seriously and need to guard every instructional minute. All conferences will need to be held before students enter the building or after student dismissal. Please contact the teacher directly to arrange a scheduled time to conference. There are also designated Parent-Teacher conference days during the school year. Please be sure to schedule a time to get an update from your child's teacher on their current progress in class.

Classroom Observations

Parents/legal guardians who wish to observe their child in the classroom will need to first submit a written request to the principal stating the nature of the observation. The principal may either deny or approve the request. The date, time, and length of the classroom observation will be scheduled by the principal. Observations will last no more than 30 minutes. A school representative will accompany the observer to the classroom. Parents or the outside observer must "observe only" and not disrupt the instruction and/or learning activities during the observation.